EXHIBIT NO.

City of Alexandria, Virginia

1-22-02

MEMORANDUM

DATE:

JANUARY 15, 2002

TO:

THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

PHILIP SUNDERLAND, CITY MANAGETS

SUBJECT:

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS BY THE

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF

ALEXANDRIA FOR THE AMERICAN TYPE CULTURE COLLECTION

<u>ISSUE</u>: Resolution authorizing the issuance of bonds by the Alexandria Industrial Development Authority (AIDA) in an amount up to \$4,000,000 to assist the American Type Culture Collection in financing an expansion of its existing facility located at 10801 University Boulevard, Manassas, Virginia.

RECOMMENDATION: That City Council adopt the attached Resolution (Attachment 1) as recommended by the AIDA at its meeting on January 8, 2002.

DISCUSSION: On January 8, 2002, the AIDA adopted a Resolution (Attachment 2) authorizing the issuance of up to \$4,000,000 in AIDA revenue bonds as part of the Bank of America's Pooled Loan Program to assist the American Type Culture Collection finance the cost of acquiring, constructing and equipping of an approximately 18,000 square foot expansion facility located on land leased by the American Type Culture Collection at 10801 University Boulevard, Manassas, Virginia. The facility will be used to satisfy projected storage, information technology and lab space needs including the storage of biological material, "state of the art" computer capabilities and lab space for biology and animal purposes and financing certain costs of the issuance of the bonds and other property appurtenant related to the project. The American Type Culture Collection is a not-for-profit 501(c)(3) organization dedicated to the acquisition, isolation, collection, preservation and distribution of authentic cultures of living microorganisms, human, animal and plant cells, and genetic materials and their derivatives. The American Type Culture Collection performs and sponsors research to ensure the authenticity of the materials in the collection, and to improve and standardize methods of characterization, maintenance, preservation and distribution of such materials. It plays a vital role in biosciences, teaching and industry through service, research and education.

On May 3, 1996, NationsBank (now Bank of America), AIDA and the Alexandria Economic Development Partnership, Inc. (AEDP) became issuing and marketing partners for Bank of America's statewide \$100 million tax-exempt pooled loan program for 501(c)(3) organizations. The program, which was established in the early 1980s by Bank of America, offers facility and equipment financing at relatively low tax-exempt interest rates. Under the program, small national associations and other organizations with loan needs who meet Bank of America lending criteria may access low interest tax exempt financing, while larger organizations with larger loan requirements are able to reduce legal and other transaction costs traditionally associated with tax-exempt financing. The AEDP and the AIDA currently have an exclusive marketing agreement with Bank of America.

The issuance of a portion of these private-placement tax-exempt bonds is also contingent upon the approval of the Board of Supervisors of Prince William County since the building is located in Prince William County. The bonds are not being issued by the Industrial Development Authority of Prince William County because of the exclusive marketing agreement with Bank of America which provides a less costly cost of issuance than those provided by Prince William County.

FISCAL IMPACT: The City is not obligated to repay the bonds or the interest on the bonds. The bonds do not contain any pledge of the City's faith and credit. The obligation rests solely with the American Type Culture Collection. The AIDA will receive a fee of \$7,500 to issue the bonds and an annual fee of 0.06 (six basis points) of the outstanding balance as long as the bonds remain outstanding. The annual fee will be approximately \$2,400 for the first year.

STAFF:

Mark Jinks, Assistant City Manager Daniel A. Neckel, Director of Finance Paula Riley, Executive Director, AEDP

ATTACHMENTS:

- 1. Proposed Council Resolution
- 2. Resolution of Inducement adopted by AIDA on January 8, 2002
- 3. Fiscal Impact Statement
- 4. Summary Statements made at the January 8, 2002 American Type Culture Collection Public Hearing

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, VIRGINIA

The Industrial Development Authority of the City of Alexandria (the "Authority"), has considered the application of The American Type Culture Collection (the "Applicant"), whose principal business address is 10801 University Blvd. Manassas, Virginia 20110, requesting the issuance of the Authority's revenue bonds in a principal amount not to exceed \$4,000,000 (the "Bonds"). The proceeds of the Bonds will be used to assist the Applicant in (i) financing the cost of the acquisition, construction and equipping of approximately 18,000 square foot expansion facility located on land leased by the American Type Culture Collection at 10801 University Boulevard, Manassas, Virginia 20110, and to be used to satisfy projected storage, information technology and lab space needs including the storage of biological material, "state of the art" computer capabilities and lab space for biology and animal purposes and (ii) financing certain costs of the issuance of the bonds and other property appurtenant related to the project.

The Applicant has filed its request for the issuance of the Bonds by the Authority in connection with the bond pool program established by the agreement between the Authority and Bank of America, N.A. (formerly NationsBank, N.A.) ("Bank of America"), pursuant to which Bank of America has agreed to have the Authority issue bonds for 501(c)(3) organizations utilizing the Bank of America bond pool program structure. The Bonds will be secured by a Bank of America Letter of Credit, will bear interest at a variable rate and will be in minimum authorized denominations of \$100,000 so as to avoid the application of the continuing disclosure rules promulgated in Rule 15c2-12 by the Securities and Exchange Commission.

Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), provide that the highest elected governmental unit of the locality having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of the bonds. The Authority issues its bonds on behalf of the City of Alexandria, Virginia (the "City"). The City Council of the City of Alexandria, Virginia (the "Council") constitutes the highest elected governmental unit of the City. The Board of Supervisors of Prince William County, Virginia, as the highest elected governmental unit over the area in which the Project is located, will also have to consider and approve the issue.

Following the public hearing held by the Authority on January 8, 2002, the Authority adopted a resolution (the "Inducement Resolution") in which it recommended and requested that the Council approve of the issuance of the Bonds by the Authority. Copies of the Inducement Resolution, a brief summary of the Authority's public hearing, and the Applicant's Fiscal Impact Statement have been filed with the Council.

3

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, VIRGINIA:

- 1. The Council approves the issuance of the Bonds by the Authority in a principal amount not to exceed \$4,000,000 for the benefit of the Applicant, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code, to permit the Authority to assist in the financing and refinancing of the Project.
- 2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the creditworthiness of the Project or the Applicant, and, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the City nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including the City and the Authority, shall be pledged thereto.
- 3. Pursuant to the limitations contained in Temporary Income Tax Regulations Section 5f.103-2(f)(1), this resolution shall remain in effect for a period of one year from the date of its adoption.
 - 4. This resolution shall take effect immediately upon its adoption.

CERTIFICATION

The undersigned Clerk of the City Council of the City of Alexandria, Virginia hereby certifies that the foregoing constitutes a true, correct and complete copy of a Resolution duly adopted by the City Council on January 22, 2002 and during which a quorum was present and acting throughout, by the vote set forth below, and that such Resolution has not been repealed, revoked, rescinded or amended:

Council Member	Present/Absent	<u>Vote</u>
WITNESS, my hand ar Virginia, this day of January,	nd the seal of the City Counc 2002.	il of the City of Alexandria,
	Clerk, City Council o Virginia	f the City of Alexandria,
(SEAL)		
#883852v2		

RESOLUTION OF INDUCEMENT OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

WHEREAS, the Industrial Development Authority of the City of Alexandria, a political subdivision of the Commonwealth of Virginia (the "Issuer"), is empowered by the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), to issue its revenue bonds for the purpose of financing and refinancing facilities for use by an organization (other than an organization organized and operated exclusively for religious purposes) which is described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), and which is exempt from federal income taxation pursuant to Section 501(a) of the Code;

WHEREAS, the Issuer has received a request from the American Type Culture Collection, a District of Columbia corporation (the "Applicant"), requesting that the Issuer issue its revenue bonds in an amount not to exceed \$4,000,000 to assist the Applicant in (a) financing the cost of the acquisition, construction and equipping of an approximately 18,000 square foot expansion of an existing facility, such expansion to be owned by the Applicant and located on land leased by the Applicant at 10801 University Boulevard, Manassas, Virginia 20110, and to be used to satisfy projected storage, information technology and lab space needs for the Applicant, including, without limitation, the storage of biological material, "state of the art" computer capabilities and lab space for biology and animal purposes (collectively, the "Project"), and (b) financing certain costs of the issuance of the bonds and other property appurtenant, functionally related or subordinate to the Project;

WHEREAS, such assistance will benefit the inhabitants of the Commonwealth;

and

WHEREAS, the Project has been described to the Issuer and a public hearing has been held as required by Section 147(f) of the Code and Section 15.2-4906 of the Act;

BE IT RESOLVED BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA:

- 1. It is hereby found and determined that assisting the Applicant in financing the cost of the Project will benefit the citizens of the Commonwealth and promote their welfare, convenience and prosperity.
- 2. To induce the Applicant to proceed with the Project, the Issuer hereby agrees to assist the Applicant in financing the Project and also agrees to issue its revenue bonds or notes in an amount not to exceed \$4,000,000 (the "Bonds") for the purpose of financing the Project and financing issuance costs and other costs related to the Project. The proceeds of the Bonds shall be loaned to the Applicant upon terms and conditions mutually agreeable to the Applicant and the Issuer. The Bonds may be issued in one or more series at one time or from time to time.
- 3. It having been represented to the Issuer that it is necessary to proceed immediately with the financing of the Project, the Issuer hereby agrees that the Applicant may proceed with plans for the same and take such other steps as it may deem appropriate in connection therewith; provided that nothing herein shall be deemed to authorize the Applicant to obligate the Issuer without its consent in each instance to the payment of any moneys or the performance of any acts in connection with the financing of the Project. The Issuer agrees that the Applicant may be reimbursed from the proceeds of the Bonds for all costs incurred by the Applicant, insofar as such costs are properly reimbursable under the Act and other applicable state and federal laws.

- 4. All costs and expenses incurred in connection with the financing of the Project, including the fees and expenses of the Issuer, its legal counsel, its financial advisor and Bond Counsel, shall be paid from the proceeds of the Bonds or funds provided by the Applicant.

 If for any reason the Bonds are not issued, it is understood that all such expenses shall be paid by the Applicant and that the Issuer shall have no responsibility therefor.
- 5. At the request of the Applicant, the Issuer hereby appoints Troutman Sanders Mays & Valentine LLP as bond counsel to supervise the proceedings and approve the issuance of the Bonds.
- 6. In adopting this Resolution, the Issuer intends to take "official action" toward the issuance of the Bonds and to evidence its "official intent" to reimburse from the proceeds of the Bonds any expenditures paid by the Applicant to finance the Project and related costs before the issuance of the Bonds, all within the meaning of regulations issued by the Internal Revenue Service pursuant to Sections 103 and 141 through 150 and related sections of the Code.
- 7. The Issuer hereby recommends and requests that the City Council of the City of Alexandria, Virginia (the "Council") and the Board of Supervisors of Prince William County, Virginia (the "Board") approve the issuance of the Bonds within sixty days of the date of the adoption of this Resolution. The Issuer hereby directs the Secretary of the Issuer to submit to the Council and the Board this Resolution, the Applicant's Fiscal Impact Statement, and a summary of the public hearing held by the Issuer prior to the adoption of this Resolution.
- 8. All other acts of the Issuer that are in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bonds and the undertaking of the Project are hereby ratified, approved and confirmed.

- 9. The Applicant understands that the issuance of the Bonds shall be contingent upon the approval of the issuance of the Bonds by the Council and the Board.
 - 10. This Resolution shall take effect immediately upon its adoption.

ADOPTED: January 8, 2002

CERTIFICATE

Asst

I, the undersigned Secretary of the Industrial Development Authority of the City of Alexandria, hereby certify that the foregoing is a true, correct and complete copy of a Resolution duly adopted by the directors of the Industrial Development Authority of the City of Alexandria present and voting at a meeting duly called and held on January 8, 2002, and that such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof.

WITNESS my hand and the seal of the Issuer, this day of January, 2002.

ASS+. Secretary

Industrial Development Authority of the City of Alexandria

[SEAL]

1015533v2 216946.000016

FISCAL IMPACT STATEMENT*

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

To the City Council of the City of Alexandria, Virginia

January 8, 2002

Name of Applicant: AMERICAN TYPE CULTURE COLLECTION, INC. Facilities: Facility located at 10801 University Blvd., Manassas, Virginia

1.	Maximum amount of financing sought	\$4,000,000		
2.	Estimated taxable value of the facility's real property to be constructed in the locality	\$	N/A	
3.	Estimated real property tax per year using present tax rates	\$	N/A	
4.	Estimated personal property tax per year using present tax rates	\$	N/A	
5.	Estimated merchants' capital tax per year using present tax rates	\$	N/A	
6.	a. Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality	\$	200,000	
	b. Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality	\$	75,000	
	c. Estimated dollar value per year of services that will be purchased from Virginia companies within the locality	\$	175,000	
	 d. Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality 	\$	10,000	
7.	Estimated number of regular employees on year round basis		50	
8.	Average annual salary per employee	\$	44,500	

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

Chairman

1021230

^{*} The information contained in this Fiscal Impact Statement is based solely on facts and estimates provided by the Applicant, and the Authority has no responsibility with respect thereto. The facility being financed is located in Prince William County. Thus, items 2 through 8 are not applicable to this financing.

SUMMARY OF STATEMENTS

The Industrial Development Authority of the City of Alexandria (the "Authority") conducted a public hearing at 5:00 p.m. on January 8, 2002 at the Conference Room, Suite 410, 1729 King Street, Alexandria, Virginia 22314, on the issuance of its revenue bonds in an amount not to exceed \$4,000,000 (the "Bonds"), pursuant to the Industrial Development and Revenue Bond Act, Title 15.2, Chapter 49 of the Code of Virginia of 1950, as amended, to assist American Type Culture Collection (the "Applicant"), in financing the cost of the acquisition, construction and equipping of an approximately 18,000 square foot expansion of an existing facility, such expansion to be owned by the Applicant and located on land leased by the Applicant at 10801 University Boulevard, Manassas, Virginia 20110. The expansion will be used to satisfy projected storage, information technology and lab space needs for the Applicant, including, without limitation, the storage of biological material, "state of the art" computer capabilities and lab space for biology and animal purposes (collectively, the "Project"). The proceeds of the Bonds may also be used to finance certain costs of the issuance of the Bonds and property functionally related and subordinate to the Project.

Stephen L. Johnson of Troutman Sanders Mays & Valentine LLP, bond counsel, was present to explain to the Authority the nature of the Project, the uses of the Bond proceeds and the elements of the Bank of America Pooled Loan Program in which the Applicant will be participating. Bob Burleson, the Chief Financial Officer of the Applicant, also spoke briefly about the Project. No members of the public spoke at the public hearing in opposition to the Bonds or the Project.

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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALEXANDRIA, VIRGINIA

WHEREAS, the Industrial Development Authority of the City of Alexandria (the "Authority"), has considered application of The American Type Culture Collection (the "Applicant"), whose principal business address is 10801 University Boulevard, Manassas, Virginia 20110, requesting the issuance of the Authority's revenue bonds in a principal amount not to exceed \$4,000,000 (the "Bonds"). The proceeds of the Bonds will be used to assist the Applicant in (i) financing the cost of the acquisition, construction and equipping of approximately 18,000-square-foot expansion facility located on land leased by the American Type Culture Collection at 10801 University Boulevard, Manassas, Virginia 20110, and to be used to satisfy projected storage, information technology and lab space needs including the storage of biological material, "state of the art" computer capabilities and lab space for biology and animal purposes and (ii) financing certain costs of the issuance of the bonds and other property appurtenant related to the project.

WHEREAS, the Applicant has filed its request for the issuance of the Bonds by the Authority in connection with the bond pool program established by the agreement between the Authority and Bank of America, N.A. (formerly NationsBank, N.A.) ("Bank of America"), pursuant to which Bank of America has agreed to have the Authority issue bonds for 501(c)(3) organizations utilizing the Bank of America bond pool program structure. The Bonds will be secured by a Bank of America Letter of Credit, will bear interest at a variable rate and will be in minimum authorized denominations of \$100,000 so as to avoid the application of the continuing disclosure rules promulgated in Rule 15c2-12 by the Securities and Exchange Commission.

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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA, VIRGINIA:

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- 2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the creditworthiness of the Project or the Applicant, and, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the City nor the Authority shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including the City and the Authority, shall be pledged thereto.
- 3. Pursuant to the limitations contained in Temporary Income Tax Regulations Section 5f.103-2(f)(1), this resolution shall remain in effect for a period of one year from the date of its adoption.
- $\ensuremath{4.}$ This resolution shall take effect immediately upon its adoption.

City Clerk

ADOPTED: January 22, 2002

MAYOR

ATTEST:

April 1, 2002

CERTIFIED MAIL NO. 7099 3220 0007 2191 2732 RETURN RECEIPT REQUESTED

Virginia Department of Business Assistance 1021 East Cary St. Richmond, Virginia 23219

CERTIFIED MAIL NO. 7099 3400 0017 7885 9524
RETURN RECEIPT REQUESTED
City Council of the City

City Council of the City of Alexandria, Virginia 301 King Street Alexandria, Virginia 22314

CERTIFIED MAIL NO. 7099 3220 0007 2191 2756
RETURN RECEIPT REQUESTED
Board of Supervisors of Prince William County,
Virginia
1 County Complex Court
Prince William, Virginia 22192

Industrial Development Authority of the City of Alexandria Internal Revenue Service Form 8038

The undersigned hereby certifies that attached hereto is a true and correct copy of Form 8038 filed with the United States Internal Revenue Service by the Industrial Development Authority of the City of Alexandria in connection with the issuance by the Issuer of its Pooled Loan Program Revenue Bonds, Series A in the principal amount of \$4,000,000, dated and issued today for the benefit of the American Type Culture Collection, Inc.

INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF ALEXANDRIA

Secretar

1029024v3



Form **8038**

(Rev. January 2002)
Department of the Treasury
Internal Revenue Service

Information Return for Tax-Exempt Private Activity Bond Issues

(Under Internal Revenue Code section 149(e))

▶ See separate instructions.

OMB No. 1545-0720

Pa	rt I	Reporting Autl	hority			•	Check if Ar	nende	ed Return ▶ □
1	Issuer's	s name					2 Issuer's emp	loyer id	entification number
Indi			52-1284035						
			nail is not delivered to street address)	Room	n/suite	4 Report number	er	·
	1729 King Street 410 1 01			101					
5	City, to	wn, or post office, state, and	ZIP code				6 Date of issue		
Ale	xandri	ia, Virginia 22314					4/1/02		
7	Name o	of issue					8 CUSIP number	ər	·
		oan Program Revenue					015312CL3		
9	Name a	and title of officer or legal re	presentative whom the IRS may call	for more information		1	10 Telephone num	ber of offi	cer or legal representative
Ste	ohen L	Johnson, Esquire					(804) 697-12	16	
Pa	rt II	Type of Issue (check the applicable box	(es) and enter the i	issue	price for	each)		Issue Price
11	Exer	mpt facility bond:							
а		Airport (sections 142)	a)(1) and 142(c))					11a	
b			sections 142(a)(2) and 142(d						
C			ties (sections 142(a)(4) and						
d			tion 142(a)(5))						
e			acilities (section 142(a)(6))						
f		Qualified residential re	ental projects (sections 142(a)(7) and 142(d)), as	s follov	ws:		11f	
	N	Meeting 20-50 test (se	ection 142(d)(1)(A))						
	N	Meeting 40-60 test (se	ection 142(d)(1)(B))						
	N	Meeting 25-60 test (N	YC only) (section 142(d)(6))		<i>.</i>				
	H	Has an election been	made for deep rent skewing	(section 142(d)(4)(E	3))?	Yes	☐ No	1 - 4	
g	□ F	acilities for the local	furnishing of electric energy	or gas (sections 142	2(a)(8)) and 142(i	f))	11g	
h	□ F	Facilities allowed unde	er a transitional rule of the T	ax Reform Act of 19	86 (se	e instructio	ons)	11h	
	F	acility type							
		1986 Act section							
i			one facility bonds (section 1						
j			nt zone facility bonds (section						
k			nterprise Zone facility bonds					11k	
ı			itional facility bonds (section	ns 142(a)(13) and 14	2(k))			111	
n		Other. Describe (see i	,	· · · · · · · · · · · · · · · · · · ·				11m	
12			ond (section 143(a))						
13			ortgage bond (section 143(b)					13	*****
			elect to rebate arbitrage profi					1	
14			bond (section 144(a)) (see in					14	
			million small issue exempti					i i	
15			bond (section 144(b))					15	
16			ent bond (section 144(c))					16	· · · · · · · · · · · · · · · · · · ·
17			d (section 145(c)) (attach so					17	
18	x C	Qualified 501(c)(3) no	nhospital bond (section 145	(b)) (attach schedule	e — se	e instructi	ons)	18	4,000,000
			nore of net proceeds will be						4 · · · · · · · · · · · · · · · · · · ·
	19 Nongovernmental output property bond (treated as private activity bond) (section 141(d))						19		
20		Other. Describe (see in	nstructions) ▶					20	
Part III Description of Bonds (Complete for the entire issue for which this form is being filed.)									
	(2	a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	n		e maturity		(e) Yield
21		7/1/16	\$ 4,000,000	\$ 4,000,0	000	8	.0881 years		VR %

Schedule to Form 8038

Line 18

- (a) Name of 501(c)(3) organization: American Culture Type Collection, Inc.
- (b) Employer ID No.: 53-0196548
- (c) Amount of this issue: \$4,000,000

#1030812v2

TROUTMAN SANDERS MAYS & VALENTINE LLP

A T T O R N E Y S A T L A W

IIII EAST MAIN STREET P.O. Box 1122 RICHMOND, VIRGINIA 23218-1122





CERTIFIED MAIL NO. 7099 3400 0017 7885 9524 RETURN RECEIPT REQUESTED

City Council of the City of Alexandria, Virginia 301 King Street Alexandria, Virginia 22314



22314+3211 46

